

# Lurdy Ház – Tenant Information Guide

## Important Contact Information

### Operations – Maintenance

For issues related to operations, maintenance, or repair requests (e.g., cooling-heating, lighting, window repairs, etc.):

During customer service hours:

Mon: 8:00–15:00 | Tue–Wed: 8:00–17:00 | Thu: 8:00–15:00 | Fri: 8:00–13:00

🔗 Via the maintenance request system: <https://lurdy.apfmhelpdesk.com/>

(Registration required: [muszak@lurdyhaz.hu](mailto:muszak@lurdyhaz.hu))

Requests are handled in accordance with the General Terms and Conditions attached to your lease agreement.)

For reports during evenings and weekends: 📞 Security Service: +36 70 457 1583

### Technical Manager:

Benjamin Kövér 📞 +36 30 678 5495 | ✉️ [kover.benjamin@lurdyhaz.hu](mailto:kover.benjamin@lurdyhaz.hu)

### Marketing

Exclusive discounts available for our tenants and their employees.

Information: Lurdy VIP Program 🔗 Current discounts: <https://lurdyhaz.hu/lurdyvip>

Registration: ✉️ [lurdykedvezmeny@lurdyhaz.hu](mailto:lurdykedvezmeny@lurdyhaz.hu)

### Lurdy Newsletter

Stay updated with the latest news, updates, and events at Lurdy.

Newsletter subscription: <https://mailchi.mp/lurdyhaz/lurdyvip>

For information on advertising opportunities, contact us:

✉️ [marketing@lurdyhaz.hu](mailto:marketing@lurdyhaz.hu)

### Finance – Invoicing

For inquiries related to invoicing, please contact: ✉️ [penzugy@lurdyhaz.hu](mailto:penzugy@lurdyhaz.hu)

### Sales

For inquiries regarding office or retail space leasing, please contact:

✉️ [sales@lurdyhaz.hu](mailto:sales@lurdyhaz.hu)

### Parking

#### Opening Hours of Parking Areas:

Outdoor parking: 0–24

Underground garage: 5:30–22:00

#### Parking-related administration:

Mon: 8:00–15:00 | Tue–Wed: 8:00–17:00 | Thu: 8:00–15:00 | Fri: 8:00–13:00

✉️ [parkolas@lurdyhaz.hu](mailto:parkolas@lurdyhaz.hu) / Parking invoices: [szamla.parkolas@lurdyhaz.hu](mailto:szamla.parkolas@lurdyhaz.hu)

Issue reporting: 📞 +36 70 457 1583

### Secure Bicycle Storage

Located in the underground garage, accessible with a magnetic card.

Card request via email: [parkolas@lurdyhaz.hu](mailto:parkolas@lurdyhaz.hu) (Fee: HUF 1,000 / month)

### Security Service (Dispatcher Office)

24/7 duty: 📞 +36 70 457 1583

## 2. Events / Conferences

🔗 Event Calendar: <https://lurdyhaz.hu/esemenyek/>

### Conference Center:

✉ info@lurdykonferencia.hu | 📞 +36 70 674 2920

🔗 Website: <https://lurdykonferencia.hu/>

## 3. Services

Restaurants, cafés: Ground floor, 1st floor (Mon–Sun: 10:00–20:00)

ATMs: OTP, Erste, K&H – located beneath the escalators near the outdoor parking

Post Office: Ground floor (Mon–Fri: 9:30–18:00, Sat: 10:00–16:00)

Pharmacy: Ground floor (Mon–Fri: 9:00–20:00, Sat: 10:00–15:00)

Fitness Center: Scitec Gold Fitness – Open 0–24

## 4. Emergency

**Fire:** 📞 Security Service: +36 70 457 1583, then call 112 or 105

**Medical Emergency / Ambulance:** 📞 Medical Service: +36 1 215 1644 | 📞 Ambulance: 112

## 5. Other Important Information

### Opening Hours:

The building is open daily from 6:00 to 22:00.

Office access outside of opening hours is available via the entrance next to the dispatcher office on the outdoor parking side.

### Waste Management:

Central waste collection containers: BLUE-LABELLED bins

- Basement level (-1): near the loading ramp – accessible via the double door behind the blue staircase from the underground garage / or from the Pékerdő Street side of the building
- 1st floor: in front of the service elevator – behind the double doors between the red elevators and Moncremi

### Cleaning:

Common areas are cleaned daily from 6:00 to 9:00.

We welcome your suggestions, requests, or any complaints:

✉ info@lurdyhaz.hu

### Address:

1097 Budapest, Könyves Kálmán Blvd. 12–14., Lurdy Ház (Blue elevator, 4th floor)

✉ Email: info@lurdyhaz.hu | 🌐 [www.lurdyhaz.hu](http://www.lurdyhaz.hu)

📱 Facebook, Instagram, TikTok, LinkedIn

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